**Exterior Stairways Inspection Checklist**

**Facility Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Inspector Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location/Area Inspected: \_\_\_\_\_\_\_\_\_\_\_\_**

**Instructions:** Carefully inspect all exterior walkways, pathways, and surfaces to identify potential hazards. Use this checklist to evaluate the condition of each area. Include detailed notes and recommendations for necessary repairs or improvements.

**Stairways**

* **General Conditions**
  + All stairways have a minimum width of 22 inches.
  + Treads and risers are uniform throughout any flight of stairs.
* **Handrails and Guardrails**
  + Stairs with four or more risers, or rising more than 30 inches, have at least one handrail.
  + Handrails are 30 to 37 inches above the surface of the tread.
  + Guardrails are installed on open sides of stairways and have a vertical height of about 42 inches from the upper surface of the rail to the surface of the tread.
* **Surface Conditions**
  + All stair surfaces are slip-resistant.
  + Stairs are kept free of hazardous conditions like debris or liquids.
* **Visibility**
  + Adequate lighting is provided for all stairways.
  + Stairways are marked with visible signs indicating the presence of stairs.
* **Maintenance**
  + Regular inspections are conducted to check for wear, damage, or other hazards.
  + Any identified issues are promptly repaired to maintain safety.

**Entryways**

* **General Conditions**
  + Entryways are free of obstacles and hazards that could cause trips or falls.
  + Adequate width is maintained to accommodate typical traffic flow.
* **Floor Conditions**
  + Floor surfaces are maintained slip-resistant.
  + Mats, grates, or similar materials are used to absorb moisture and reduce slip risks.
* **Lighting**
  + Entryways are well-lit to enhance visibility and safety.
* **Accessibility**
  + Entryways comply with ADA (Americans with Disabilities Act) requirements, including proper thresholds and accessible door hardware.
* **Weather-Related Conditions**
  + Measures are in place to manage ice, snow, and water accumulation.
* **Maintenance**
  + Regular checks for wear, damage, and cleanliness are conducted.
  + Prompt repairs and cleaning are undertaken as necessary.
* **Signage**
  + Entryways are equipped with clear and visible signage as required, including exit signs where applicable.

**Documentation and Records**

* Maintain a log of all inspections, issues identified, and actions taken.
* Ensure compliance documentation is readily available for review.

**Additional Notes and Observations:**

**Actions Required/Recommendations:**

**Inspector's Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**